



## Instructions for Completion of the Checklist Form **Building a M.O.U.**

Children are at risk of child abuse, neglect and maltreatment as a result of caregivers exposing their children to a dangerous drug lifestyle. The checklist “Building a M.O.U.” was created to assist agencies with determining what services/resources may be needed and/or required of your multidisciplinary Drug Endangered Children (DEC) Response Team to ensure the best outcome available for children and families within your jurisdiction.

The checklist is not all inclusive but is designed to be a thought provoking document about possible community groups and/or agencies that can assist you in breaking the cycle of drug abuse and violence.

The checklist is a suggested guide to assist you in determining the duties, roles, and responsibilities of team members and the resources available. Once you have identified the participating agencies and their part in the DEC program, the checklist will act as a guide for your formal MOU. It may not be necessary for all community groups or agencies to sign the MOU, however the checklist will, at a minimum, provide you with the knowledge of resources available and the roles various community groups perform.